HR360 and CAMI Consulting collectively possess the ability to collect and report on measures due to current and past evaluations with SAMHSA prevention and treatment projects. In addition, CAMI Consulting has over 32 years of combined experience providing culturally relevant strategic planning and evaluation services to non-profit groups in areas of public health and education. The evaluation team has experience working with CSAT’s data-entry processes (SPARS), which includes data entry and management of GPRA data at three data-entry points and the reporting of progress towards program goals and objectives.

**Data Collection Tools.** Based on program objectives, data collection includes:

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| **Eval Hypothesis: AANHPI / LatinX youth / TAY and their families who do not meet DMC-ODS requirements for medical necessity and would benefit from SUD treatment will be identified and enrolled.** |
| **Goal 1 / Objective 1.1**: PROCESS EVALUATION**:** Interview program staff bi-annually to determine if screening and enrollment process at both sites is feasible, and assessservice needs and gaps to redetermine how labor/resources will be allocated for subsequent year’s programming**.** Count of potential youth/TAY referred to the program. Count of number of youth/TAY enrolled into the program.  |
| **Goal 1/Objective 1.2:** OUTCOME EVALUATION: SAMHSA’s CSAT GPRA Client Outcome Measures for **Youth/Adult** to be collected at intake, 3M, 6M, and 12 MPROCESS EVALUATION**:** Interview program staff bi-annually to determine if the required support needed to track and address clients’ needs is available. Client feedback surveys at six-month data collection point. |
| **Goal 1/ Object 1.3** PROCESS EVALUATION**:** Interview program staff bi-annually to determine if screening and referral processes at both sites is feasible. Conduct a focus group with adult parents/caregivers annually to inform program staff if services provided are appropriate and relevant. Document number of referrals made. Log of referred service providers.  |
| **Goal 1/ Objective 1.4** PROCESS EVALUATION**:** Review evaluation surveys collected at the end of each workshop with program staff to determine appropriate content and need. Evaluation surveys from client about workshop content and facilitator.log/schedule of groups. |
| **Goal 2/ Objective 2.1** PROCESS EVALUATION**:** Collect evaluation survey at outreach and engagement activities**.** Log of outreach interactions and count of number reached.  |
| **Goal 2/ Objective 2.2** PROCESS EVALUATION**:** Review web analytics with program staff to develop strategies to better engage with target audience. Log/calendar of scheduled posts.  |
| **Numbers served:** 50 youth/TAY enrolled in Year 1 (Union City: 30 youth/TAY; San Jose:20 youth/TAY) and a targeted minimum of 100 youth/TAY enrolled in subsequent years until the end of the grant period.  |

**Project Management & Quality Improvement Process.** Quantitative data (e.g. GPRA, etc. and EHR referral and treatment count data) will be collected by HR360 staff with the assistance of the evaluation team, hand-entered into the local EHR and MSExcel, uploaded to SPARS, and then analyzed using both MSExcel and SPSS. Data analysis includes frequencies, comparison over time (ANOVA) and regression modeling of factors contributing to prevalence of certain behaviors. Non-GPRA quantitative data will be entered into encrypted SurveyMonkey forms (e.g., training eval forms, count logs). QRS Nudist will be used for the management and analysis of qualitative data (interview transcripts). Procedures necessary for human subjects’ protection will be incorporated at all levels for data collection and management. The lead evaluator will facilitate monthly meetings with program staff to discuss evaluation efforts as they pertain to data collection to address program measures. During these meetings, program fidelity, progress on program implementation, any challenges and potential solutions, and the program’s ability to provide data for measurements also will be discussed. Finally, preliminary quantitative and qualitative data findings will be reviewed on a quarterly basis to determine whether any mid-course program adjustments are needed.